COLUMBIA
COLLEGE

Certificate

Education Assistant Professional

Take the right step to your career into the Education Industry! Enroll in Columbia College's 6 month Education Assistant Professional Certificate Program.

The Columbia Difference

- Accelerated Program - Finish your program in 25 weeks.
- Columbia's Education Assistant Certificate Program is licensed by the Private Vocational Training Branch of the Alberta Government.
- A solid foundation of theory and practice that will prepare you to work in a school or other educational setting.
- Practical strategies to support cognitive, behavioural, and social learning of students from kindergarten to adult learners.
- A special focus on inclusive educational practices for students with special needs.
- Complete 150 hours of real world experience through a practicum placement and 12 hours of in-class practicum workshops. Additional 8 hours of Non-Violent Crisis Intervention training.

What do Education Assistants Do?

- Work under the supervision of one or several teachers
- Assist students who have special needs (ie. Physical, Learning Disabilities)
- Work with individual students or groups of students both in the classroom and other settings.
- Implement lesson and behavioural plans for students as directed by the teacher.
- Motivate and encourage students to participate in learning activities.
- Use effective instructional strategies to help students with lessons and assignments
- Observe and report student behaviour and progress
- Prepare learning materials and use assistive technology to support student learning

Providing quality education employers value.

Contact us or visit our website for detailed program and admission information.

403-235-9300
1-888-235-9370

columbia@columbia.ca

802 Manning Road NE
Calgary, AB T2E 7N8

columbia.ca

Program Length

📅 **Duration**: 25 weeks

🏫 **Semester Intake:** Jan, May, Sept

Program Stats

90%
Graduation Rate
2021-2022

83%
Employment Rate
2021-2022

$30/hour
Starting Salary

Program Entry Requirements

Standard Admission

• Alberta high school diploma, verified by transcript, or non-Alberta equivalent, and

• English 30-1 with a final mark of 60% English 30-2 with a final mark of 70%, or equivalent

Mature Students

Students who do not meet the academic requirements listed above can apply through academic assessment. Academic assessment students must meet the following:
   • 19 years of age or older
   • Out of high school for 1 year
   • Successfully meet the entry levels on Columbia College's Accuplacer assessment test or equivalent

Additional Requirements

• Attend Columbia College's Program Orientation and tuition-free online College Skills for Success course before the start of your program.
• Admissions interview(s) to determine suitability for the profession and opportunity for success in the program.
• Evidence of the application for a Police Information Check, Vulnerable Sector Search and Child Intervention Check must be submitted prior to the start of the program.
• Standard First Aid and CPR Training Level C (prior to starting practicum – by the end of the first semester).

Program Courses

• Fundamentals of English Composition
• Child Development
• Computer Skills for Professionals
• Approaches to Learning

• Fundamentals of Effective Interpersonal
• Communication
• Observation and Techniques of Behavior
• Management

• Speech and Language Development
• Planning for Inclusion
• Supporting Instruction Across the Curriculum
• Education Assistant Practicum

Do you have working experience in the field?

Prior Learning Assessment and Recognition (PLAR) recognizes this non-formal learning, and you may not need to take all the courses in this program.

What Organizations Have Hired Graduates?

• Calgary Board of Education
• Calgary Catholic School Board
• Rockyview School Board
• Private Schools