



Take the right step to your career into the education industry!

Enroll in Columbia College's 6 month Education Assistant Professional Certificate Program

Education Assistant Professional



The starting salary for Education Assistants is up to \$30/hour

Program Start Dates: Sept. 5, 2017; Jan. 2, 2018

### Why Choose Columbia College's Education Assistant Professional Program?

- Accelerated Program - Finish your program in 25 weeks.
- Columbia's Education Assistant Certificate Program is licensed by the Private Vocational Training Branch of the Alberta Government.
- Successfully preparing Education Assistants since 1995.
- A solid foundation of theory and practice that will prepare you to work in a school or other educational setting.
- Practical strategies to support cognitive, behavioural, and social learning of students from kindergarten to adult learners.
- A special focus on inclusive educational practices for students with special needs.
- Complete 150 hours of real world experience through a practicum placement 12 hours of in-class practicum workshops. Additional 12 hours of Non-Violent Crisis Intervention training.
- Courses are transferable to the Human Services Professional Diploma, leaving you 10 courses, including 150 hours of practicum + 12 hours of workshops, to get your diploma. Our Human Services Diploma has an Education Assistant Specialization.
- 2015 - 2016 Graduation Rate: 90%; Employment Rate: 89%

Once you are registered in the program, Columbia College offers a FREE mandatory program orientation College Skills for Success course to help you to be successful in your program. Learn Strategies on Note Taking, Test Taking, Memory, Active Reading, Stress Management and more!

Phone: 403-235-9300; Toll Free: 1-888-235-9370  
email: columbia@columbia.ab.ca  
802 Manning Road NE, Calgary AB T2E 7N8  
For more information or to apply, visit: www.columbia.ab.ca

Meet with an Admissions Advisor. No appointment required.  
Walk-in hours are:  
Monday - Thursday (8:30 am - 5:00 pm)  
Friday (8:30 am - 4:30 pm); Saturday (8:00 am - 1:00 pm)

Please visit our website for detailed program and admission information.



**What courses will I take in the program?**  
(Subject to change)

Fundamentals of English Composition

Child Development

Computer Skills for Professionals

Approaches to Learning

Fundamentals of Effective Interpersonal Communication

Observation and Techniques of Behavior Management

Speech and Language Development

Planning for Inclusion

Supporting Instruction Across the Curriculum

Education Assistant Practicum

**What do Education Assistants do?**

- Work under the supervision of one or several teachers
- Assist students who have special needs (ie. Physical, Learning Disabilities)
- Work with individual students or groups of students both in the classroom and other settings
- Implement lesson and behavioural plans for students as directed by the teacher
- Motivate and encourage students to participate in learning activities
- Use effective instructional strategies to help students with lessons and assignments
- Observe and report student behaviour and progress
- Prepare learning materials and use assistive technology to support student learning

**What organizations have hired Columbia College graduates?**

- Calgary Board of Education
- Calgary Catholic School Board
- Rockyview School Board
- Other Private Schools

**How long is the program?**

25 weeks (6 months)

**What are the Program Entry Requirements?**

Mature Student Status:

- Must be a minimum of 19 years old .
- Out of high school for 1 year.

OR

- 18 years old with a Canadian grade 12 high school diploma.

**All Students Must Have:**

- Canadian Language Benchmark Level (CLBL) 8 (if English is your second language).
- Submitted a completed Columbia College application.
- Achieved an acceptable mark on the Columbia College assessment.
- Clear Police Information Check with Vulnerable Sector Search - Prior to starting the program.
- Clear Child Intervention Check - Prior to starting the program.
- Provide evidence of Standard First Aid and CPR Level C Training - Prior to starting a practicum - By the end of the first semester.
- Met all other program requirements.

**Are you working or have worked in this field?**

Prior Learning Assessment and Recognition (PLAR) recognizes this non-formal learning, and you may not need to take all the courses in this program.

**BRIDGING TO EDUCATION ASSISTANT CERTIFICATE PROGRAM THROUGH UPGRADING**

We help you meet entry requirements into Columbia College's professional programs.