

Grades 1-9

Academic Upgrading

Reach your employment goals

Your Education and Career Success Starts Here

Are you an adult looking to achieve your employment goals?

Our Academic Upgrading program can help you! We offer classes in English, Writer's Workshop, and Mathematics to improve your skills. You'll also learn professionalism and essential skills needed at work. After upgrading your skills, we'll teach you how to make a good resume and search for jobs successfully. You'll get support from an Employment Specialist who will help you with your job search and for 5 weeks, you'll get to try out what you learned in real workplaces.

Quality education employers value.

Connect with an advisor today for detailed program information:

☎ 403-235-9300 | 1-888-235-9370

📍 802 Manning Road NE, Calgary, AB T2E 7N8

✉ columbia@columbia.ca



columbia.ca

Program Highlights

Cost

Grant Funded
(for those who qualify)

Delivery

Online or
In-Person

Duration

Up to 20
months

Schedule

Mon to Fri
(9:00am - 3:00pm)

Start Dates

January, May,
September

Program Levels

Grades 1-6

Helps adults improve their reading, writing, and math skills. Employability, professionalism, and essential skills are taught to help learners find entry-level employment. It is ideal for individuals who lack work experience and have less than 7 years of education.

Grades 7-9

Helps adult learners improve their English, mathematics, and computer skills for entry into the workforce. It is ideal for mid-skilled learners who are looking to improve their employment status and return to work. Students at this level may also use the courses to prepare for entry into some training programs or entry into high school classes.

Entry Requirements

Grades 1-6

Mature Admission Only

- Canadian Language Benchmark (CLB) 3-5
- Achieve Grades 1-6 scores on the Columbia College assessment in reading comprehension, writing, and mathematics

Grades 7-9

Mature Admission Only

- Canadian Language Benchmark (CLB) 5-7
- Achieve Grades 7-9 scores on the Columbia College assessment in reading comprehension, writing, and mathematics

Grant Funding Requirements

- Be an Alberta resident and currently residing full-time in the province (or address in city of Lloydminster)
- Be unemployed or marginally employed
- Be committed to seeking employment
- Meet citizenship requirements (e.g., Canadian Citizen, Permanent Resident or Convention Refugee) and be legally entitled to work and train in Canada